

# Welcome Class of 2024

## Parent/Guardians

Thursday, September 28, 2023



# Guidance Counseling & Health Services

---

**Mr. Carlson** – Director of Guidance and Health Services

## School Counseling Department

### What we do:

- Academic, career, and post-secondary planning
- Technical program planning
- Armed services information and planning
- Scheduling conflicts
- Social-emotional support
- Crisis intervention/resources
- Job placement and career counseling
- Work and Driver permits

### School Counselors:

- **Mr. Harrison** – Advanced Manufacturing, Auto Body, Automotive, Dental Assisting, Medical Lab Assisting and Metal Fabrication
- **Ms. Henry** – Business Tech, Drafting, Graphic Arts, Health Assisting, Masonry
- **Ms. McFadden** – Carpentry, Electrical, HVAC, Plumbing
- **Ms. Samaha** – Cosmetology, Culinary, DVC, Electronics/Engineering, ISSN, Programming/Web Development



# College Planning Checklist

---

- The Shawsheen Tech Guidance Office created a document for students: [Senior College Planning Checklist](#) as a tool to help them complete the steps required to apply to college.
- Students who plan to apply to a 4-year college, should review the document and reach out to their counselor if they have any questions or need clarification.
- Counselors will be visiting students in Related to give a general overview of the college application process but a 1-1 appointment with their counselor is recommended, especially if they plan to apply to college with an “Early Action” deadline (typically on or around November 1st).



# College Planning Checklist



Student Name:	Class Rank:	GPA:
---------------	-------------	------

**College Planning Checklist**

- Where are you applying? (Include mix of Reach, Likely, Safety and "financially safe" schools)  
\_\_\_\_\_
- 1<sup>st</sup> Deadline: \_\_\_\_\_ Intended Major: \_\_\_\_\_
- **Complete College Applications**
  - If not a Common App school, complete application on college's website
  - For Common App schools, click the link to learn how to [Create Common App Account](#), [Complete FERPA](#), [Complete Naviance Matching](#)
    - Add at least one college to your Common Application List
    - Sign the FERPA Release Authorization form
    - [Sign into Classlink to Access your Naviance account](#)
      - [Tutorial for adding schools to "Colleges I'm Applying to" in Naviance](#)
        - If the school is already on your Common App list, it is added to Naviance automatically
- **Common Application Resources**
  - [List of Common App Schools](#)
  - [Common App Essay Prompts](#)
  - [List of Materials Required to Complete the Common App](#)
    - See your counselor for a copy of your transcript
    - Required school & counselor details (click on your counselor's name below)  
[Mr. Harrison](#)      [Ms. Henry](#)      [Ms. McFadden](#)      [Ms. Samaha](#)

- **Request Teacher Recommendations**
- Ask the teacher *in-person* at least 4 weeks before your first deadline
- Only ask for as many letters as you need
- Give a [Letter of Recommendation Form](#) to anyone writing you a letter
  - Be sure to give a copy to your guidance counselor
- Click the link to learn how to [Submit Letter of Recommendation Request Through Naviance](#) so your teacher can upload their letter to your account
- **Submit a [Transcript Release Form](#)**
- Give to your counselor 2 weeks before your 1<sup>st</sup> admissions deadline
- **Release SAT Scores from College Board** (Talk to your counselor if you are not sure if you should take an SAT or whether to send your scores)
- [How to send SAT scores to my colleges](#)
- [Register for the SAT](#)
  - [2023 SAT Test Dates](#)
- **Research and Apply for Scholarships**
- [Naviance Find & Track Scholarship Reference Guide](#)
- **Register for FAFSA (Free Application for Federal Student Aid)**
- [Completing FAFSA Step-By-Step Guide](#)

# College and Career Night

---

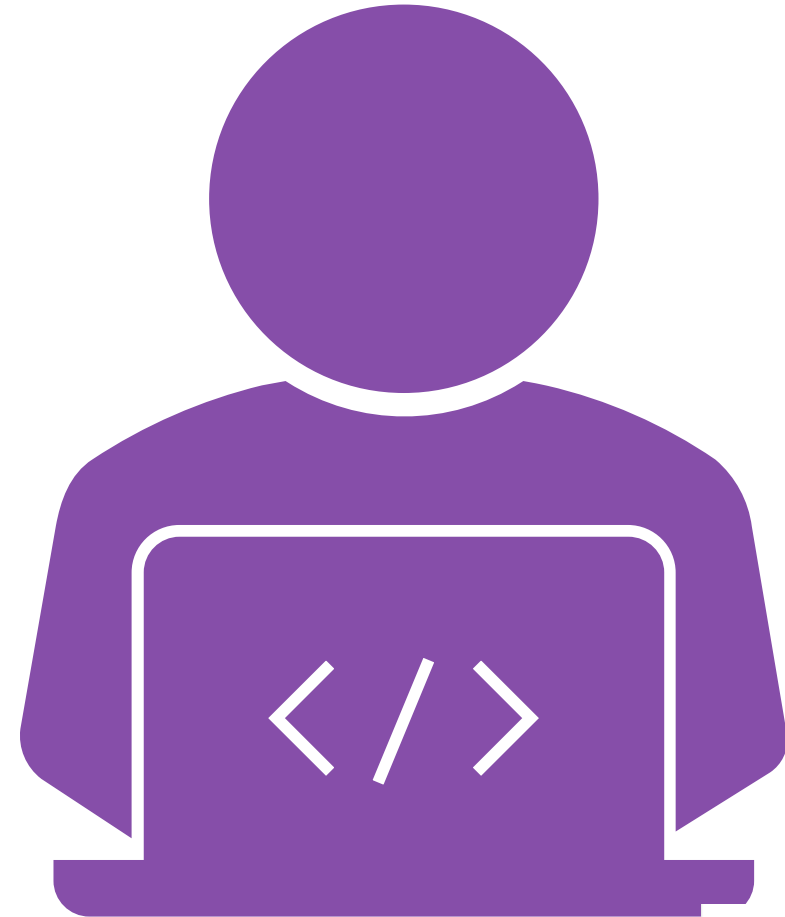
- Thursday, October 19th from 6:00-8:00PM
- Come meet representatives from a variety of public & private colleges & universities, technical institutes, and military representatives.
- Parents/Guardians and students are encouraged to attend!



# Financial Aid Night

---

- Tuesday, October 24th from 6:00-7:30PM
- Amy Staffier, Director of Financial Aid from Simmons University, will be presenting information regarding the financial aid process. The target audience for this event is parents/guardians but students are welcome to attend as well.
- Changes this year are:
  - Simplified form.
  - Qualification for financial aid formula changes.



# Important Dates

---

Senior Photos – September 29, 2023

College and Career Night – October 19, 2023

Financial Aid Night – October 24, 2023

Cap and Gown Ordering Deadline – October 27, 2023

Scholarship Night – May 29, 2023

Graduation – June 6, 2023





# SHAWSHEEN TECH GUIDANCE NEWSLETTER

September

## WELCOME BACK!

The Guidance Department would like to welcome all returning and new students to the 2023-2024 school year! We had a great time meeting our new students during the New Student Orientation and then welcoming back all students the following day.

We would also like to welcome Andy Alsup to our department. Andy is joining us this year as an additional 8th grade counselor. Welcome Andy!

# GUIDANCE NEWSLETTER

---



Emailed to families via  
Blackboard



Available on Shawsheen Tech  
website



[September Newsletter](#)

