

Dear Parents/Guardians:

We are excited to announce that we are offering the convenience of online registration through [Arbiter Registration](#).

Arbiter Registration is a secure registration platform that provides you with an easy, user-friendly way to register for our programs, and helps us to be more administratively efficient and environmentally responsible. When you register through Arbiter Registration you enter your information once for multiple uses, multiple kids and multiple programs.

DEADLINE: All necessary documents and online registration for our upcoming Winter Sports Season must be completed by **Wednesday, November 27, 2024.**

**All Participants:**

- MUST register through Arbiter Registration (even if you played a sport with Shawsheen in previous years).
- MUST Have a current physical uploaded to their Arbiter Registration account. In order to be in compliance with state regulation, physical exams are required every ***thirteen months to the day*** of the previous physical exam. Athletes become ineligible to practice or compete until a current physical is on file. Any athlete who's physical expires in season will not be allowed to continue to participate until a new physical is received. *Please do not upload as a HEIC file – we are unable to open those documents.*

How to upload a physical link: <https://arbitersportshelp.zendesk.com/hc/en-us/articles/19923728441101-Student-Registration-Upload-a-File-such-as-a-Physical-to-a-Completed-Registration>

- MUST complete the yearly mandatory free online Concussion in Sports Course (needs to be completed only once a year)
  - Students-athletes who plan to participate in any athletic program at Shawsheen Valley Technical High School must take the *free* online Concussion in Sports course through The National Federation of High School Associations (<https://nfhslearn.com/courses/61059/concussion-for-students>). After clicking on the link, the student-athlete will need to click the “order here” button and complete a brief information form to register. The entire course, including registration, can be completed in less than 30 minutes. ***No need to pass in the Certificate of Completion.***
- Baseline Concussion Testing - It's MANDATORY for all 9<sup>th</sup> graders, 11<sup>th</sup> graders and those student-athletes who are new to sports and/or have never completed a Concussion Baseline Test. We now use a different software for Baseline Concussion Testing. The Athletic Trainer will conduct these baseline tests during the first few weeks of the season.

**Information Needed to Register:**

It will be helpful to have the following information available to allow for accurate completion of your online registration:

- Doctor's Information
- Health Insurance Information
- Electronic copy of physical for upload (not in an heic file format-we are unable to open)

### **Registration Process:**

Parent/Guardian can register for Shawsheen Tech Winter Sports by clicking on the below link:  
<https://students.arbitersports.com/shawsheen-valley-technical-high-school/shawsheen-valley-technical-high-school-winter-athletics-registration-2024-2025>

### **Follow these steps:**

1. To find your program, click on the link provided by the Organization above and select the registration form under the word **Programs**.
2. Next click on the blue **Register Now** button and scroll, if necessary, to the **Create Account/Log In** blue buttons. If this is your first time using Arbiter Registration, click **Create Account**. Click **Log In**, if you already have an Arbiter Registration account.
3. **Create** your secure Arbiter Registration account by entering the account owner First and Last names (parent/guardian), E-mail address and password. Select **I Agree to the Terms of Service**. Click **Create Account**.
4. You will receive an email with a link to activate your new account. (If you don't see the email, check your E-mail filters (spam, junk, etc.).)
5. Click on the link in your activation E-mail, which will log you in to [ArbiterSports.com](https://ArbiterSports.com)
6. Once in the registration form, complete the information requested. All fields with a red\* are required to have an answer.
7. Click the **Continue** button when your form is complete.
8. Review your registration summary.
9. Locate the blue **Submit** button. After selecting **Submit**, the registration will be complete. You will receive a completion email from Arbiter Registration confirming your registration.

### **SUPPORT:**

- If you need assistance with registration, contact ArbiterSports at: [support@arbitersports.com](mailto:support@arbitersports.com) or 800-311-4060
- Phone support is available Monday through Friday 6 AM – 5PM MST, Saturday 8 AM – 4PM MST\* and Sundays 10 AM – 6PM MST\*  
\*Saturday and Sunday phone hours are for Arbiter Registration calls only. All other support issues are supported via email.

### **Winter Sports Registration Checklist**

BELOW INFORMATION MUST BE COMPLETED BY **WEDNESDAY, NOVEMBER 27, 2024**

- Online Registration via Arbiter Registration
- Current physical uploaded to Arbiter Registration
- Completion of Online Concussion in Sports course

Thank you and we're looking forward to a great Winter Sports Season here at Shawsheen Tech.

Sincerely,

Shawsheen Athletics