Shawsheen Valley Technical High School

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MELANIE HAGMAN
Interim Superintendent-Director

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March 11, 2020

To Parents/Guardians of Shawsheen Students,

After meeting with appropriate administrative staff, determinations on services/events that will impact the Shawsheen community in regards to coronavirus are as follows:

- 1. The Guest Dining Room and Cosmetology will be closed beginning on Monday, March 16, as well as Automotive and Auto Body.
- 2. Adult Education classes will remain open, and will be monitored on a day-by-day basis if the situation here should change.
- 3. The Spring Fair scheduled for this weekend is cancelled, and we are currently looking into a possible date in June. The Drama production will continue. The Junior Prom is on, also pending updates.
- 4. The Nurse's office is in touch with the Department of Public Health and the Billerica Board of Health in the event that any student/staff should test positive and our nurses will take direction from them.
- 5. Disinfectant wipes have been purchased by the school and distributed to teachers for extra cleaning in the classrooms. Extra cleaning is being done by our maintenance department as well.
- 6. Communications will be posted on the Shawsheen Website, updating parents/families of any changes that should occur.

We are doing everything possible to ensure the safety of our students and staff, and will take appropriate measures as any situation should change.

Very truly yours,

Melanie L. Hagman

Interim Superintendent-Director

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